

**BYLAWS**  
**OF**  
**SOUTHWEST HOUSTON RECREATIONAL SWIM LEAGUE**

Revised February 2015

**ARTICLE I – NAME, PURPOSE AND OBJECTIVE**

1. Name: The name of the organization is Southwest Houston Recreational Swim League (SHRSL or League).
2. Purpose: The League is organized and shall be operated exclusively for charitable and educational purposes within the meaning of section 501(c)(3) of the Internal Revenue Code of 1986 (the “Code”) or corresponding provision hereafter in effect. The League shall accomplish its purposes by conducting a summer swim league for the benefit of children (under the age of 19) which: (a) provides instruction and training to children in order to develop and improve their individual capabilities in the sport of swimming; (b) teaches and cultivates the ideas of good sportsmanship; (c) conducts swim meets which are operated on the basis of age groups; and (d) in general, advances the sport of organized swimming through qualified educational and competitive events. The League shall be operated exclusively for such purposes, and no part of its net earnings shall inure to the benefit of any private shareholder or individual. No substantial part of its activities shall be carrying on propaganda, or otherwise attempting to influence legislation, and it shall not participate in (including the publishing or distributing of statements) any political campaign on behalf of or its opposition to any candidate for public office.
3. Objective: The Southwest Houston Recreational Swim League (SHRSL or League) is a recreational summer league, organized to consolidate swim teams in Southwest Houston and surrounding areas to standardize swim team rules and to foster competition through divisions of teams of equal size and strength. A strong emphasis shall be placed on strengthening of swimming skills, sportsmanship, safety, and promoting fun through a competitive summer swimming program.

**ARTICLE II – LEAGUE ORGANIZATION**

1. The League shall have one or more member swim teams and be composed of recreational swim teams located in Southwest Houston and surrounding areas.
2. Each member swim team shall have one representative designated to vote for the team at general League meetings. In the event of absence or disability for any cause whatever of the designated Team Representative the team may appoint an interim Team Representative. Each Representative may miss one meeting per year, but thereafter, his or her Charter Team will be fined \$50.00 for each meeting the representative or his alternate has missed.
3. The League shall be governed by a Board of Directors (BOD) made up of at least 5 but not more than 8 administrative officers who are elected by the Team Representatives.
4. Application for League membership shall be made by petition to the League Board of Directors and shall be approved by the Team Representatives.
5. Issues changing the League By-Laws, League Rules and Regulations, or Stroke Rules shall be voted upon at general League meetings with a simple majority rule of those in attendance (see **Article IV.4**). The President of the League shall vote only to break tie votes (**Article IV.5**).
6. In situations not covered by the By-Laws, the President of the League may make decisions, subject to review by the Board of Directors, in the best interest of the League.
7. Each year, the Board of Directors will organize teams into divisions based on team size and/or strength.

8. Each Division shall be responsible for its own meet schedules while organizing within the confines of the League calendar, and to be agreed upon by each team in the division.
9. League Fees:
  - a. Team registration - each team in the League shall pay a fee, per swimmer, the amount of which will be established and announced at the first League meeting by the BOD.
  - b. A registration fee is due for any swimmer who participates in at least one (1) practice or sponsored event with any SHRSL team.
  - c. Each team shall pay 100% of last year's registration fee prior to the first meet. If not paid by the due date (as stated in (b) above) the team will be allowed to practice and compete in the dual swim meets; however, the results of each meet, until paid in full, shall be a forfeit.
  - d. Any team that has outstanding registration fees will be ineligible to compete in the League Post Season Meets.

### **Article III – Board of Directors**

1. The League Board of Directors (BOD) shall consist of a (1) President, (2) Vice President, (3) Secretary, (4) Treasurer, (5) Registrar, and any such other officers as determined and selected by the BOD, not to exceed 8 members.
2. Duties and responsibilities of the BOD:
  - a. Formulation all rules and regulations of the League.
  - b. Enforcement of all rules and interpretation of By-Laws thereof.
  - c. Proposing changes in rules and By-Laws of the League.
  - d. Scheduling and conducting League Meetings.
  - e. Proposing and initiating yearly budgets.
  - f. Conducting fiscal operations of the League.
    - 1) All financial accounts (e.g. checking, savings, etc.) require dual signatures.
    - 2) At least one signature of all accounts will be the League Treasurer with the second a board member designated by the League President.
  - g. Assign League divisions.
  - h. Establish meet calendar for definition of the swim season.
  - i. Administration of Special events.
  - j. Function as a nominating committee for succeeding Board.
  - k. Notify all League members of proposed general meeting and agenda.
3. Duties of each Board Member
  - a. President: The President shall preside at all meetings of the League and BOD. The President shall be the chief executive officer of the League, and subject to the direction of the BOD, shall have general charge and supervision of the administration of the affairs and activities of the League. The President shall see that all orders and resolutions of the League are carried into effect, shall sign and execute all legal documents and instruments in the name of the League when authorized to do so by the BOD, and shall perform such other duties as may be assigned from time to time by the BOD. The President shall also submit a report of the activities and affairs of the League at each annual meeting of the Board and at other times when called upon so to do by the League.
  - b. Vice President: The Vice President shall discharge the duties of the President in the event of the President's absence or disability for any cause whatever, and shall perform such additional duties as may be prescribed by the BOD.
  - c. Secretary: The Secretary shall have charge of the records and correspondence of the League under the direction of the president. The Secretary shall give notice of and attend all meetings of the League, and shall take and keep true minutes of all meetings of the League. The Secretary shall discharge such other duties as

shall be assigned by the President of the Board. In case of the absence or disability of the Secretary, the BOD may appoint an Assistant Secretary to perform the duties of the Secretary during such absence or disability.

- d. Treasurer: The Treasurer shall keep account of all moneys, credits, and property of the League and all moneys received and disbursed by the League. Except as otherwise ordered by the BOD, the Treasurer shall have the custody of all the funds and securities of the League and shall deposit the same in such banks or depositories as the BOD shall designate. The Treasurer shall keep proper books of account showing at all times the amount of the funds and other property belonging to the League, all of which books shall be open at all times to the inspection of the BOD. The Treasurer shall also submit a report of the accounts and financial condition of the League at each annual meeting of the BOD. The Treasurer shall, under the direction of the Board, and the policies set forth in Section 2.f above, disburse all moneys and sign all checks and other instruments drawn on or payable out of the funds of the League. In general, the Treasurer shall perform all the duties which are incident to the office of Treasurer, and shall perform such additional duties as may be prescribed from time to time by the BOD. In case of the absence or disability of the Treasurer, the BOD may appoint an Assistant Treasurer to perform the duties of the Treasurer during such absence or disability.
  - e. Registrar: The Registrar shall retain all registration information relating to swimmers on the various League teams.
4. The term of the Board of Directors shall be one (1) year serving from October 1 to September 30.
  5. The Board may appoint such additional officers or agents in addition to those provided for in **Article III.1** as may be deemed necessary, who shall have such authority and perform such duties as shall be prescribed by the BOD.

## **Article IV – Meetings and Voting**

1. **Regular Meetings**: Regular meeting of the League Board shall be held in February, March, April, May, June and July of each year at a place and time determined by the BOD. It shall be the duty of the League Secretary to give at least five (5) day notice of such regular meetings to each team representative by regular mail, by electronic mail, by telephone, Social Media, or by posting on League website [www.SHRSL.com](http://www.SHRSL.com).
2. **Special Meetings**: Special Meetings of the League shall be held whenever called by the League Secretary upon the direction of the League President or upon the written request of any six (6) Team Representatives; it shall be the duty of the League Secretary to give at least two (2) day notice of such special meetings to each Team Representative in the manner described in Article III Section 6 above.
3. **Annual Meeting**: Each year the League shall hold one (1) annual meeting for the election of the BOD and the transaction of other business as may lawfully come before the meeting. The date of such meeting shall be no later than ninety (90) days after the All Star Meet and the place shall be determined by the Board. It shall be the duty of the League Secretary to give at least ten (10) day notice of such meeting to each Team Representative in person, by mail, by electronic mail, by telephone, by social media, or by posting on League website [www.SHRL.com](http://www.SHRL.com)
4. **Quorum for Meetings and Voting**: A majority of the Team Representatives and Board of Directors shall constitute a quorum for the transaction of business at all meetings convened according to these By-laws, and any act of a majority of the Team Representatives and Board of Directors present at any meeting at which there is a quorum shall be the act of the League, unless otherwise specifically provided by the Article of Incorporation or these By-Laws.
5. **Voting**: Each Team Representative may vote for his/her team. Each team only has one (1) vote. In the event of a tie vote, the League President will cast the deciding vote.

## **Article V – Team Membership**

1. A Member team must be able to host meets using a pool of at least 4 lanes.
2. Meet pool must be a minimum of 25 yards or a maximum of 25 meters.
3. Each Member team is responsible for maintaining an official roster, which includes Swimmer name, address, birthdate, and sex. A list for dates to submit the team rosters will be posted each year on the SHRSL website ([www.SHRSL.org](http://www.SHRSL.org)). Rosters shall be submitted according to the dates and instructions posted by the BOD on the league website. Failure to submit rosters reflecting possession for the *SHRSL Registration and Release Form* (see Article V 4 below), will result in point deductions in the swimmer eligibility section of the SHRSL Policies and Procedures.
4. Each member team must have a “SHRSL Registration and Release Form” signed for every swimmer BEFORE that swimmer is allowed to participate in any team activity. Forms are downloadable at [www.SHRSL.org](http://www.SHRSL.org).
5. A team will be comprised of up to 225 officially registered swimmers, but not less than 75 officially registered swimmers.
6. No team may have more than 200 swimmers that compete in official SHRSL meets.
7. All teams will comply with all SHRSL rules and regulations.
8. A swim team may be ejected from the League according to the following procedure
  - a. Four (4) written protests must have been filed during one (1) season according to the procedure set forth in the Policies and Procedures
  - b. The scheduling of a vote on ejection must have been discussed and approved at a previous League meeting.
  - c. At least thirty (30) days prior to the scheduled vote on ejection, the League president must notify, in writing, the representative of the team as to the scheduled date of the League meeting and the reason for the proposed ejection.
  - d. At least three-fourths (3/4) of the League Representatives must be present and the League Meeting and at least three-fourths (3/4) of the Team Representatives must affirmatively approve the ejection.

## **Article VI – Insurance and Pool Safety**

1. SHRSL will contract and keep in effect an insurance policy to cover all Member teams and their swimmers.
2. State regulations require that a private to semi-private pool must have 2 lifeguards on duty, 1 to sit in lifeguard stand and 1 on call. A coach who is lifeguard certified, may serve as the on call lifeguard. It is each team’s individual responsibility to provide the lifeguards required at its home meets. This rule applies to all SHRSL swim meets unless it is superseded by the rules set forth by the pool management company or the HOA.

## **Article VI – Amendments**

These Bylaws and the SHRSL Rules and Regulations may be amended by a majority vote of the League members at any given League Meeting, provided that notice of the proposed amendment shall have been given to each Team Representative in writing at least three (3) days prior to such meeting. Prior notice of any proposed amendment shall not, however, be necessary at any League Meeting at which two-thirds (2/3) of the Team Representatives are present.

## **Article VII – Indemnification**

The League shall indemnify its officers and directors (or former officers and directors) to the fullest extent provided by Article 1396-2.22A of the Texas Nonprofit Corporation Act, or corresponding provision hereafter in effect.